

**SECTION ANNUAL REPORT
and
Minasian Application**

**AIR & WASTE MANAGEMENT ASSOCIATION
January 1, 2009 – December 31, 2009**


To maintain your charter as an affiliated section of the Air & Waste Management Association (A&WMA), including use of the name "Air & Waste Management Association" or similar designation which suggests any official relationship with A&WMA, your section is required to submit this annual report to the A&WMA on activities for the twelve-month period ending December 31, 2009.

This form can also be used to be considered for the Minasian Award. The top performing sections will be recognized for outstanding achievement in serving the mission and the membership of the Association with the Minasian Award, named in honor of George T. Minasian, first chair of Sections Council. Winners of the Minasian Award will be recognized during the Honors and Awards Ceremony at the Annual Conference & Exhibition in Detroit, Michigan, and in EM magazine. NOTE: Recognition will also be given to the top performing smaller sections who may not have as many members or chapters. All sections are encouraged to apply for recognition.

To be considered for the Minasian Award, simply sign below. Electronic submission is preferred and no supporting documentation is required.

Yes! Our section would like to be considered for the Minasian Award or other recognition. Award us points for our activities! By signing, the preparer verifies that all information is correct. There is no need to attach any supporting documentation except chapter annual reports and officer lists.

Signed: _____



(signature of preparer must be present to be considered for the Minasian)

Due: Postmarked by April 27, 2010.

Submit To: Stephanie Glyptis, A&WMA, One Gateway Center, 3rd Floor, 420 Fort Duquesne Blvd., Pittsburgh, PA 15222.

Save a tree! Send your report electronically to sglyptis@awma.org (preferred method)

For Questions: Stephanie Glyptis, 412-232-3444, ext. 6006.

Section Name: Upper Midwest Section

Report Prepared by: Michael W. Hut, P.E.

Position in the Section: Secretary

Address: 3M Center 224-5-D-19

City/State or Province/Country: St. Paul, Minnesota 55144

Day Time Phone Number: (651) 737-3597

E-Mail: mwhult2@mmm.com

Attach a list of all 2009 and 2010 officers and members of the governing body of the section, including all contact information. Please indicate their length of terms of office and the exact term end date. Only a current Association member can serve as an officer, pursuant to the A&WMA by-laws.

Indicate which officer(s) in the section will be authorized by the chair to retrieve 2009 membership reports from the A&WMA Web Site. Maximum of 2 can retrieve membership reports.

Name of person(s) to retrieve reports: 1. Greg Archer (garcher@grenergy.com)
 2. Lori Bartels (lbartels@wenck.com)

List all chapters within the section's jurisdiction. Attach a completed Student Chapter profile for each student chapter as well as a chapter report. Please denote if a chapter is considered active; inactive; or active but not responsive. Identify any chapter that was granted a new charter in 2008 by the Association Board of Directors.

Name of Chapter	Active/Inactive?
<u>Northland Chapter</u>	<u>Inactive</u>
<u>Twin Cities Student Chapter (U of MN)</u>	<u>Active</u>

Attach copies of the following documents for your permanent file ONLY if you have updated them in 2008 or 2009 or they have been specifically requested by Headquarters:

- 1. Section by-laws
- 2. Articles of Incorporation
- 3. Tax-exempt form

Price Differential

Does the section provide a price differential to Association members when attending section events, as required by the Association's Board of Directors?

Yes No If yes, how much? \$10 - \$50, depending on size and type of the event

Does the section have local "associate" members who are NOT members of A&WMA?

Yes. Number of local associates in the section: _____

All sections and chapters are requested to provide an electronic excel file of all local associates to Headquarters, to enable the Association to promote conferences and membership programs.

Note: Please use the template provided on the A&WMA website to assist you in the submission of your local associates. Complete contact information is requested.

Our list will be e-mailed in excel format to brogers@awma.org by **April 27, 2010**.

No, we do not currently recognize local associates at the section.

Identify networking activities or meetings conducted. Indicate type of meeting - breakfast (B), lunch (L), dinner (D), workshop (W), Networking Social (S) or multi-day conference (C), and if this was an section-sponsored or chapter-sponsored function or if the section or chapter assisted with an A&WMA headquarters event (including ACE):

Date(s)	Type (B/L/D/W/C)	Attendance	Program Topic	Section/Chapter/A&WMA
1. 1/14/2009	W	25	Webcast: Carbon Sequestration 101	Section
2. 2/25/2009	W	22	Webcast: NACAA's AQ Recs. to Obama	Section
3. 3/26/2009	W	32	Regulating GHGs Under the CAA	Section
4. 4/16/2009	W	21	Webcast: Environmental Careers	Section
5. 4/28/2009	W	30	EPA RMP Plans	Section
6. 5/28/2009	W	26	Webcast: EPA Proposed GHG Rep. Rule	Section
7. 8/20/2009	W	25	Webcast: Life Cycle Assessment	Section
8. 10/1/2009	W	22	Hot Topics In Combustion	Section
9. 10/14/2009	W	30	Facility Tour – Xcel Energy High Bridge	Section
10. 11/5/2009	W	20	Webcast: Environmental Careers	Section
11. 11/12/2009	B	12	UMS Business Meeting	Section
12. 11/12/2009	C	170	Conference on the Environment	Section
13. 12/10/2009	W	25	Webcast: Coal Combustion Residues	Section

List any web casts developed and/or presented by the section or its chapters.

Title _____ Date _____ Length _____
 Title _____ Date _____ Length _____

List Education Courses offered in conjunction with meetings. Please indicate if they were a one day course or half day course.

Course Title _____ Date _____ Length _____
 Course Title _____ Date _____ Length _____

List all Environmental Resource Guide (ERG) Teacher Training Workshops, where they were held (city/town), how long (half, full days) and dates held:

Workshop #1 Location _____ Length _____ Dates _____
 Number of attendees _____
 Workshop #2 Location _____ Length _____ Dates _____
 Number of attendees _____

Identify any scholarships bestowed during the year:

Number of Undergraduate Awards: _____ Value of Awards: \$ _____
 Number of Graduate Awards: _____ Value of Awards: \$ _____

Did the section support A&WMA's scholarship program by donating an item for the Silent Auction at the 2009 Annual Meeting and Exhibition in Detroit?

Yes _____ Name of item: _____

Identify the section's means of communicating with Association members:

- We produce a section newsletter (*attach sample*) - Issues/year: 2
- We maintain a section web site.

Indicate URL: www.awma-ums.org **and the date it was last maintained:** March 2010

Comments: The website is updated with latest events, technical information, board meeting minutes, and officer names and contact information

Other means of section communications with members (if any): email announcements, member mentoring, new member letters

Number of stand alone meeting notices or other announcements: approximately 12 per year

Identify involvement in any community or school outreach activities during the year:

Activity name: Student Environmental Challenge at the Conf. on the Env. Date: 11/12/2009

Amount donated (if any) or scope of involvement: \$1,000

Activity name: _____ Date: _____

Amount donated (if any) or scope of involvement: _____

Indicate the number of A&WMA members within the section at each as of these dates (HQ can determine):

December 31, 2008: 197 December 31, 2009: 200

List any local membership drives conducted, including drives that utilized the \$100.00 Special Introductory Rate. None

Date(s) of drive	# of new members	Meeting? or Stand Alone Drive?
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

Insurance

The Association provides \$1,000,000 in general liability insurance to all sections and chapters. Sections and chapters do not need to do anything to qualify for this coverage; it is automatically provided. Only members of the Association are covered by this insurance.

In addition, the Association, as a rider to its Directors and Officers (D & O) insurance coverage, offers optional D & O insurance in the amount of \$2,000,000 for the officers and directors of any section or chapter that wishes to purchase it. The cost for acquiring

and/or renewing the coverage is \$175 per member unit (section or chapter), which must be paid with the submittal of this annual report, if a section or chapter desires such coverage. If elected and if payment is received, the coverage will be effective for one year beginning August 1, 2009. Since D & O insurance provides personal coverage for members who serve as officers and directors of a section or chapter against claims that may be made against them in connection with their fiduciary responsibilities as officers and directors, the names and addresses of the persons for whom the coverage is being afforded must be provided along with their term of office. Should a person's term of office expire prior to the expiration date of the coverage, coverage for that person will cease upon the date of expiration of his or her term of office and coverage to the person succeeding him or her will not be effective unless the name and address of the successor is provided to Headquarters. Therefore, to ensure coverage, it is critical for sections and chapters to keep Headquarters apprised of all changes to officer or director terms of office prior to the change.

Finally, if a section officer is also an officer of a chapter, the policy will afford coverage to him or her only in connection with claims pertaining to section matters. Coverage of officers and directors of chapters relating to chapter matters can only be provided by an election of coverage by a chapter. That is, coverage of the officers and directors of a section does not afford coverage to officers and directors of chapters of that section in claims relating to chapter matters.

Election of Coverage (new AND renew).

Does the section desire to obtain/renew D & O insurance for its officers and directors for the period August 1, 2009 through July 31, 2010?

Yes No

If yes, please include a check made payable to the Air & Waste Management Association in the amount of \$175 with annual report and provide the names, addresses and term end date of office for the officers and directors of the section in the following table (or you may attach a separate listing) :

Name	Address	Office Held	Term End Date
Clay Raasch	Trinity Consultants 106 Main Street South Suite 201 Stillwater, MN 55082	2009-2010 Chair 2010-2011 Past Chair	Expires May 2011
Greg Archer	Great River Energy 12300 Elm Creek Blvd. Maple Grove, MN 55369-4718	2009-2010 Vice Chair 2010-2011 Chair	Expires May 2011
Chris Nelson	MN Pollution Control Agency 520 Lafayette Road North St. Paul, MN 55155	2008-2009 Past Chair	Expires May 2010
Mike Hult	3M Environmental, Health and Safety Operations 3M Center, Bldg. 224-5-D-19 St. Paul, MN 55144-1000	2009-2010 Secretary 2010-2011 Vice Chair	Expires May 2011

Beth Freymiller	Wenck Associates, Inc. 1802 Wooddale Dr. Suite 100 Woodbury, MN 55125	Treasurer	Expires May 2011
Lori Bartels	Wenck Associates 360 North Robert Street S711 St. Paul, MN 55101	Membership Committee Chair	Expires May 2011
Larry Keller	Polaris Industries Inc. 7290 Viking Boulevard East Wyoming, MN 55092	Director	Expires May 2010
Mike Hansel	Barr Engineering Co. 4700 West 77th Street Minneapolis, MN 55435-4803	Director	Expires May 2011
Mark Manninen	3M Environmental, Health and Safety Operations 3M Center, Bldg. 224-5W-03 St. Paul, MN 55144-1000	Director	Expires May 2012
Chandler Taylor	Barr Engineering Co. 4700 West 77th Street Minneapolis, MN 55435-4803	Education Committee Chair	Expires May 2011
Catherine Neuschler	MN Pollution Control Agency 520 Lafayette Road North St. Paul, MN 55155	2010-2011 Secretary	Expires May 2011
Roger Clarke	Xcel Energy 414 Nicollet Mall Minneapolis, MN 55401-1993	Director	Expires May 2013

Does your section have a member who serves as an Education Chair?

Yes Name: Chandler Taylor

Does your section have a member who serves as Young Professional Committee Chair?

Yes Name: Jen Cowman

Does your section have a member who serves as Student Chapter Liaison (not advisor)?

Yes Name: Chris Nelson

Did any of your A&WMA members publish a technical article in the Journal or EM?

Author Name Mark Manninen & Paul Gerbec Publication & Issue EM March 2009

Author Name Dr. Larry D. Jacobson Publication & Issue Journal June 2009

Author Name _____ Publication & Issue _____

Did any of your A&WMA members present a technical paper or conduct any other presentation on behalf of the international Air & Waste Management Association?

Author Name Katherine Edwards

Paper or Presentation Title Co-Product Allocation in Life Cycle Assessment

Conference Title and Date AWMA ACE 2009

Author Name Dr. Larry D. Jacobson
Paper or Presentation Title Assessing Air Emissions from Two Upper Midwest Dairy Buildings
Conference Title and Date AWMA ACE 2009

Author Name Chun Yi Wu
Paper or Presentation Title Wood Consumption and Emissions for Residential Combustion in Minnesota
Conference Title and Date AWMA ACE 2009

List A&WMA members who serve(d) on the A&WMA's Board of Directors, as an Association Officer or Council Officers (Council Chair or Vice-Chair) in 2009.

Name Jeff Muffat, 3M Position President Elect

Name _____ Position _____

List all section or chapter officers who attended the Leadership Training Session in April, 2009 in Pittsburgh.

Name Clay Raasch, Chair 2009 - 2010

Name _____

List all section or chapter officers who attended the Membership Committee Meeting, held during the 2009 Annual Conference & Exhibition in Detroit.

Name _____

Name _____

List all section or chapter officers who attended the Inter-Council meeting in Portland, OR in January, 2008 and/or the fall Sections and Chapters Council meeting in Las Vegas, NV in October, 2008.

Name _____

Name _____

Name _____

List any officer training opportunities conducted by your section or your chapters.

Type of Training: Long Range Strategic Planning

Name of Trainer: Tony van der Vooren

Date of Training: May 1, 2009

Individuals Trained: Clay Raasch, Greg Archer, Chris Nelson, Mike Hult, Beth Freymiller, Lori Bartels, Mike Hansel, Paul Gerbec, Mark Manninen, Denise Kazmierczak, Joel Trinkle, Anne Seha

Type of Training: _____

Name of Trainer: _____

Date of Training: _____

Individuals Trained: _____

Thank you for filling out and submitting your required annual report to Headquarters by the requested due date. Sections who submit their 2008 reports are eligible to receive local dues collected by headquarters for the period January 1, 2009 - June 30, 2009 plus any previously held funds. Areas who do not submit annual reports are not eligible to vote in the upcoming election of the incoming vice chair of the Sections and Chapters Council. Additionally, dues re-imbusement monies will not be released until a report is received.

Section Financial Report

Complete this Financial Statement for the period from January 1, 2008 through December 31, 2008 and return it with your Annual Report, as required in the Association Bylaws. Indicate currency used (US\$, CAN\$, Pesos, etc.). (NOTE: Regardless of the fiscal year of your Section, the Section Financial Report MUST be provided for the time period of January 1, 2008 through December 31, 2008).

TOTAL CASH RESERVES at beginning of year (Jan. 1, 2009):		
Cash, checking and savings accounts		<u>\$21,459.65</u>
Other Investments		<u>\$32,345.00</u>
TOTAL -- CASH & INVESTMENTS	(A)	<u>\$53,804.65</u>

INCOME EARNED from Jan. 1, 2009 to Dec. 31, 2009:		
Meetings & Special events		<u>\$2,176.80</u>
Educational courses, conferences, workshops		<u>\$1,004.49</u>
Scholarship contributions		<u>\$0.00</u>
Local dues collected		<u>\$1,890.00</u>
Interest earned		<u>\$0.00</u>
Social events income		<u>\$0.00</u>
Other		<u>\$0.00</u>
TOTAL -- INCOME EARNED	(B)	<u>\$5,071.29</u>

EXPENSES INCURRED from Jan. 1, 2009 to Dec. 31, 2009:		
Meetings (notices, meals, rentals)		<u>\$1,879.07</u>
Educational courses, symposia		<u>\$1,273.83</u>
Scholarship awards		<u>\$0.00</u>
Donations		<u>\$0.00</u>
Operating/administrative expenses		<u>\$2,603.53</u>
Social events		<u>\$0.00</u>
Other		<u>\$102.00</u>
TOTAL -- EXPENSES	(C)	<u>\$5,858.43</u>

TOTAL CASH RESERVES at December 31, 2009	(D)	<u>\$53,017.51</u>
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BEGINNING CASH (A) + INCOME EARNED (B) - EXPENSES (C) = CASH RESERVES (D)

Please list any temporarily or permanently restricted assets such as funds donated specifically for scholarships, contributions for specific purposes, etc, that should not be listed above in your normal yearly operating activities.

Restricted Scholarship Funds \$ _____

Restricted Contributions \$ _____

Other Restricted Assets \$ _____

Is your Section incorporated? Yes [] No [] Don't know

If yes, state where incorporated? Minnesota

Does your Section carry its own tax-exempt status (under IRS, Section 501(c)(3)?

Yes [] No [] Don't know

If no, does your Section plan to file for tax-exempt status?

Yes [] No [] Don't know

STUDENT CHAPTER PROFILE

Air & Waste Management Association

(Students: Please complete and return by March 17 to your section and to Headquarters)

Student Chapter Name: Twin Cities DATE: April 20, 2010

A&WMA Section/Chapter Sponsor: Upper Midwest Section

College/University: University of Minnesota

Number of students enrolled (full & part-time) at this location (do not include satellite campuses) 49,000 Website http://www1.umn.edu/twincities/index.php

Completed By (name/office) Cindy McComas, Student Chapter Contact E-mail mccom003@umn.edu

Faculty Advisor: Cindy McComas E-mail mccom003@umn.edu

Phone: (612) 624-4678

Chapter Mailing Address: University of Minnesota, 200 Oak St., Ste 350, Minneapolis, MN 55455-2008

1. Number of Student Members: 19 AWMA members, joint chapter with Water Environment Federation and American Water Works Association (~ 30 members total)

2. Academic Schedule: semester quarter other

3. The first day of class of the fall term was September 8, 2009
The last day of the spring term is May 15, 2010

4. Our Student Chapter is is not active during the summer.

5. Our Student Chapter members usually major in the following subjects: Civil (Environmental) Engineering

6. Number of Student Chapter meetings held this year: 1 (business)
Average attendance: 25

7. Number of events/programs held this year: 3
(Please provide a summary description of these activities i.e., brown bag lunch meetings, evening meetings w/ speakers, activities fair etc.)

8. We do not do produce a Newsletter; Number of issues _____

9. We do not do charge additional dues; dues amount \$ _____

10. Approximate Balance in Student Chapter Treasury: \$ 100

Activities:

February 21, 2009	Habitat Restoration on the River
April 16, 2009	AWMA Environmental Careers Webinar
October 8, 2009	Business Meeting and Election of Officers
November 5, 2009	AWMA Environmental Careers Webinar